

Minutes of Voyager Academy PTA Organizational Meeting

7/2/15

6:45 pm

Law office of Shelley Brown

Meeting was called to order by president Shelley Brown

Members in attendance: Shelley Brown, President
Ricci McKenna, VP Middle School
Leslie Jewell, VP Elementary School
Dana King, Treasurer
Susan Barkley, Secretary
Jamie Miller, teacher 3rd grade
Melodie Green, teacher 4th grade

- Minutes of the last meeting (6/17/15) were presented. Motion to approve was made by Leslie Jewell and it was seconded. Minutes were approved.

OLD BUSINESS:

- Committees and roles for each were proposed and defined as follows:
 - Fundraising/Boxtops/Grocery Store Rewards/Apparel
 - Boosterthon, bookfairs, (other ideas: family night, art show, food truck night)
 - Room Parent Coordinator/Liason
 - secure volunteers for: lunch coverage, proctoring
 - Honor Roll
 - on a quarterly basis, recognize students that make honor roll
 - Hospitality
 - appreciation luncheons, teacher appreciation week
 - Technology
 - website, Facebook page
 - Membership
- Apparel Updates: Susan presented quotes from Greg at Moving Screens. She is still waiting on quotes from Stitch Doctor. These as well as any others will all be presented at the next meeting so that a final decision can be made at that date.
- Fundraiser Updates and Plans: Leslie Paynter and Jennifer Lucas want to meet with Shelley to flesh out the PTA fundraiser schedule. The Capital Campaign will begin upon the return to school. The money raised as part of this campaign will not go to the PTA. A K-12 Scholastic Book Fair will be held at the Hock House September 18- 25. The money raised from this book fair is designated for the PTA. Boosterthon will be

held October 19 – 29 with the run scheduled for 10/29. Money raised by the Boosterthon will go to the PTA. A Barnes & Noble book fair will be held in the spring.

- School Needs from e-mail and defining our goals: Requests were as follows:
 - Leslie Paynter – iPads, additional support of the elementary music program, LEGO curriculum materials
 - Gwen Johnson – headphones, Chromebooks, musical instruments, ¼ mile track (for all schools), drama department support (specifically camera and microphones)
 - Cory Draughon – scholarship funding for big trips, funding to support the chorus attending a national competition in April, hospitality lunches
 - Outstanding question – On what parts of any of the above does Friends of the Arts want to collaborate?
 - Outstanding question – Boosterthon Revenue Projection for K-12? How much in years past?
 - General consensus was that it would be a good idea for money raised by a spring art show/food truck night to be earmarked for supporting the arts at Voyager.
- Defining Teacher Grant application process: We will split money between the grade levels (or departments for high school) rather than fulfilling specific requests.
- Treasurer Updates:
 - We are in good standing with the NCPTA for the 2014-2015 academic year.
 - We can now download info from the NCPTA website.
 - Dana is waiting on info about the availability of a physical toolkit vs. the info that is currently available online.
 - She is opening a new account at Wells Fargo. In order to do so, she will need to supply them with our bylaws, tax id, minutes from two meetings.
- Website/Paypal Updates: Shelley moved that we push the Paypal updates to the next meeting and it was seconded. Leslie gave an update on the website. She has been working on it and mentioned that we need to review our mission statement and also post a list of committees. She will add spots for “contact us” and “find us on Facebook.”

NEW BUSINESS:

- PTA Meeting with teachers: It was agreed that this is not necessary. Our teacher reps will encourage their colleagues to join the PTA.
- General Meeting date establishment: Our first general meeting will be scheduled for August 26th at 6:30pm.
- Recap on tasks to complete before next meeting:
 - Susan B. - apparel quotes and binders
 - Dana King – open bank account and budget
 - Susan B. and Susan Y. - Boosterthon meeting 7/8 @10am at the ES

- Leslie Jewell – Reaching out to Karen Hoffman and Voyager Friends of the Arts about a joint fundraiser.
- Ricci McKenna – Hospitality organizing, coordinating dates, meeting with Ms. Thornton RE: scholastic bookfair

Shelley adjourned the meeting at 8:24pm.